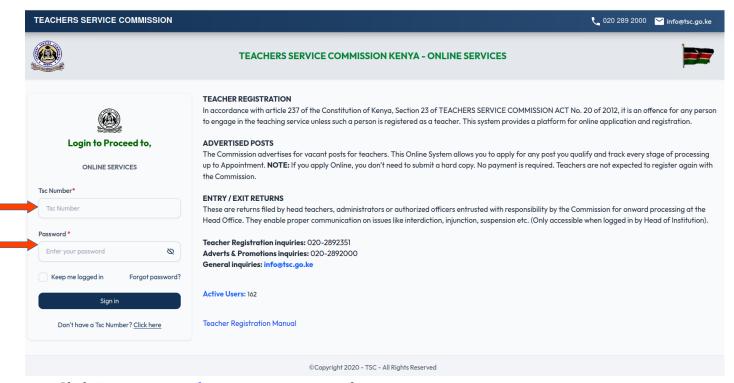
TEACHER DISCIPLINE MODULE USER GUIDE

To access your case profile use the link https://erp.tsc.go.ke enter your TSC Number and Password to proceed

Username: TSC NUMBER PASSWORD: *********

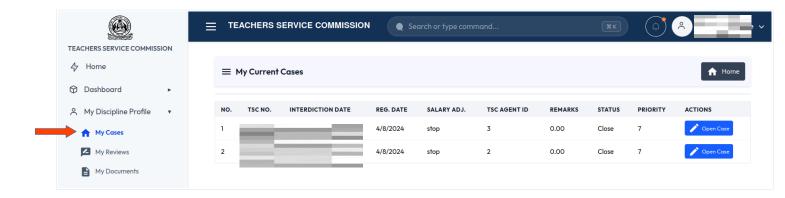


Click Forgot password to reset your password

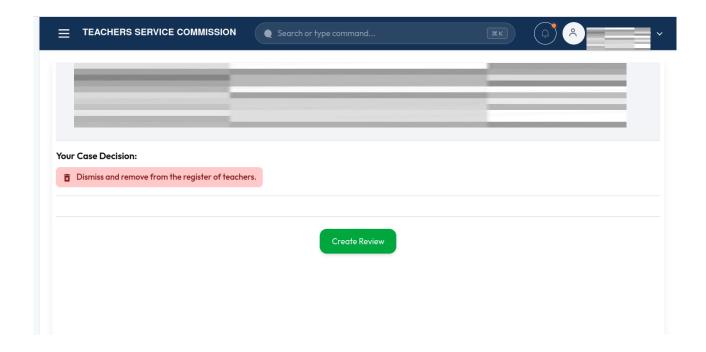
My cases and Review(Appeals)

To view all your cases click the <u>My Discipline Profile</u> tab on the left menu. A drop down of three links will open:(My cases, My Reviews, My Documents)

Click My Cases

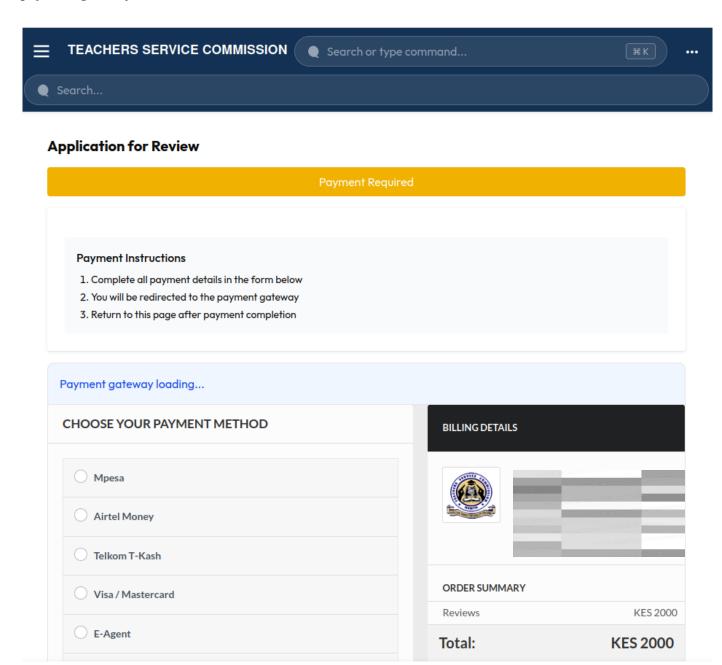


On the above, click Open case button on the right to view case decision.



To submit a review appeal of your case decision. Click the green button **create Review**

Click My Reviews button open it and select mode of payment. Follow instructions on the e-citizen payment gateway as shown below.



After a successful payment you will see the payment details as shown below.

Application for Review

Payment Successfu





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My documents

Open My Documents and click **Add Request**, select the type of documents e.g case proceeding, witness statement etc and proceed.

Once the commission process your Document request an invoice will be attached to your request for payment. Click make payment to complete the process and download your document.

